



Cancellation Policy

Last Name, First Name

DOB

Date

Your treatments are reserved just for you and all will agree, time is our most valuable asset. SCG Skin Rejuvenation asks that appointments be guaranteed against late cancellations or rescheduling. We value your business and ask that you respect the scheduling policies. **Should you need to cancel or reschedule, please notify us at least 24 hours in advance.**

We recognize the time of our clients and staff is valuable and we have implemented this policy for that reason.

When you miss an appointment with us, we not only lose your business but also the potential business of other clients who could have scheduled an appointment for the same time. Many times, there is a waitlist for various services and without proper notice of a cancellation, we are unable accommodate those wanting appointments. Additionally, our staff occasionally functions on an "on call" status. They may have traveled to SCG Skin Rejuvenation specifically for your service.

Credit Cards are required to hold appointments that are 1 hour and longer, and for Permanent Makeup and Medical appointments. Clients who miss their appointments and did not notify us 24 hours prior may be charged:

- 20% of the service for hour-long and longer appointments if they are not cancelled 24 hours prior.
- \$50 for Medical and Permanent Makeup appointments if they are not cancelled 24 hours prior.

We will do our best to accommodate late arrivals. However, if you are late to an appointment, you may be asked to reschedule or have a reduced appointment time at full cost. This is to respect the client scheduled for the next appointment. **Appointments that need to be rescheduled may be subject to our cancellation fee.**

By signing below, I acknowledge that I have read the above information and that I understand the Cancellation Policy.

Patient _____

Date _____

Witness _____

Date _____